



# NONPROFIT LEARNING LAB

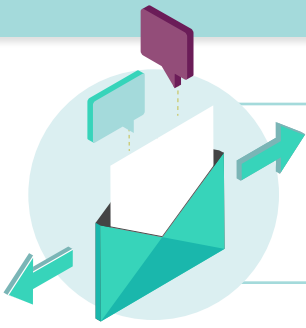
Thank You for registering for an online training with us.

## How to Enter the Zoom Training Room



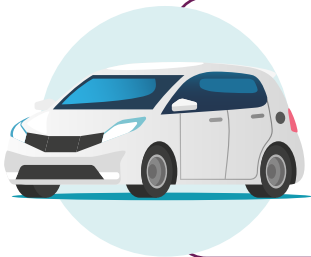
We will send you a webinar link through Zoom. The training room is password protected. Think of our virtual Zoom as walking into a classroom. But rather than opening a door, you have to click on the training registration link through Zoom.

## Reminder Emails



We suggest that you register through Zoom as soon as you pay for the training because you will automatically get reminders from Zoom. We know you are busy, so this will help you remember.

## Day of the Online Training



Join the online training a few minutes early to make sure you have everything you need. If you don't already have the Zoom application, it will download automatically and place you into the online training. Think of the download as finding a parking spot at a meeting or public transportation; you need extra time and you'll need at least one minute to download the application, so please do it a few minutes before the training begins.

## If Your Audio Is Not Working



Check your headphones or computer sound. If it is still not working, follow the instructions in your email from Zoom or the control panel on how to call in using a phone. You can call in from a phone and listen while also watching the screen and visuals.



## Different Technical Issue?

Call or text 303-549-2764 or email [program@nonprofitlearninglab.org](mailto:program@nonprofitlearninglab.org) or go to our website [www.nonprofitlearninglab.org](http://www.nonprofitlearninglab.org) and you can chat with a staff member via our support chat on the website.